

SHRI NEHRU MAHA VIDYALAYA COLLEGE OF ARTS AND SCIENCE (SNMV)



(Affiliated to Bharathiar University, Coimbatore, Re-accredited with "A" Grade by NAAC) Shri Gambhirmal Bafna Nagar, Malumachampatti, Coimbatore - 641 050. Tamil Nadu, India.

FDP POLICY DOCUMENT

Faculty Development Policy Manual

SHRI NEHRU MAHAVIDHYALAYA COLLEGE OF ARTS AND SCIENCE (SNMV)

(Affiliated to Bharathiar University)

1.0 Policy

SNMV always believes that best faculty makes best students. Hence the institution is committed to create faculty of global standards. Therefore, the management is always ready to support faculty development programs and initiatives in order to empower and assist faculty members to excel in teaching and training and become more effective and talented in the concerned profession. Faculty development is a shared responsibility between the faculty members and the college.

SNMV has a special cell created for this purpose is FDP cell. FDP Cell works for the benefit of the faculty. They committee arrange a least 3-4 FDPs in a year to upskill the faculty fraternity. Better the result of the programme better the performance of the faculty

2.0 Guiding Principles

SNMV is committed to supporting continuous learning for faculty members through faculty development initiatives related to; excellence in teaching learning, research, consultancy and extension thereby transforming faculty members into thought leaders to make SNMV college a knowledge center.

3.0 Faculty Development Provisions

3.1 Training and Development

Professional qualification is always a benchmark of quality. Hence all the faculty members shall have PhD, either during the time of appointment or within five years of the joining at SNMV. The management shall consider the highest qualification of the faculty in all the promotions, appointments to higher cadre etc. The management is committed to give maximum incentives in the pursuit of higher studies of the faculty.

Criteria 6
Financial support
provided to faculties

6.3.2 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five year.

If a faculty completes Ph.D. while working in SNMV they are provided maximum incentives of Rs.5000/ and if cleared NET/SLET within the tenure working in SNMV a special incentive of Rs. 1000 is given as sign of motivating the faculty.

The faculty also shall involve in publishing scholarly articles and research findings inreputed journals. It is the responsibility of the Faculty Development Cell (FDC) of the college to organize training/ sessions for the entire SNMV faculty by experts from reputed national/international institutions. There shall be a minimum of four such programmes in an academic year. Feedback from the faculty should be obtained by the council and mechanisms to assess the impact should be developed by the council. The Chair of the FDC shall ensure the minimum number of training/ sessions and their impact assessment.

The Chair of FDP Cell

S.No.	Department of the faculty	Name of the Co-ordinator	
1.	Microbiology	Dr.R. Bhakyaraj (Coordinator	
2.	Microbiology	Dr. S. Meenatchisundaram	
3.	B. Com CA	Associate Professor Mr. R. Venkatesh Assistant Professor	
4.	B. Com IT	Mrs.N. Shreejaa Assistant Professor	

3.2 Financial Assistance

Financial Assistance/ encouragement to faculty shall be provided for the following:

- a) Presenting Research papers in National and International Seminars
- b) Publishing Research papers in National and International Journals
- c) Authoring Academic Books
- d) Visiting institutions of excellence at the National and International level
- e) Attending Faculty Development Programmes Organized by top level institutions in India (for e.g., IIMs, IITs, INFOSYS)

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3.3 Recognizing Scholarly contributions

In order to encourage scholarly contributions of faculty members, SNMV is committed to devote half a day as 'Faculty Development Day' twice a year, one in the middle (September) and the other at the end (March) of each academic year. The programme will be conducted under the auspice of FDC(Faculty Development Cell). In a public meeting, the scholarly contribution of the following type are recognized.

- a) Acquiring additional degrees such as Ph.D., M.Phil. Post graduate degrees etc.
- b) Papers presented in National/International journals
- c) Publishing Research Papers in National and International Journals
- d) Authoring Academic Books
- e) Delivering academic lectures as resource persons outside the college
- f) Moderating paper presentations in a state/national/international seminars

3.4 Leave Provision

All the leave related rules of the affiliating university and of the government will be strictly followed by the management. However, all the faculty may try their level best the following opportunity to be availed whenever possible. SNMV is encouraging faculties to avail all eligible leaves such as OD to attend FDP, casual leave, special leave, Annual leave, commuted leave etc for their research/training and development needs. Where ever required the provision of substitute teachers for taking classes during the period of leave availed by a faculty shall be provided.

Leave Without Allowance (LWA)/ Deputation shall also be availed by the faculty for working abroad for a period not exceeding three years. In order to get LWA/ Deputation, the teacher concerned has to give an undertaking to themanagement that his/her experience abroad will be utilized for improving the academic environment of SNMV college and within one year of his/her return, the teacher has to submit a comprehensive report about what he/she has done in SNMV to improve the academic environment along with its impact assessment.

3.5 Faculty Development Fund

The college shall maintain Faculty Development Fund to which the management contributes a fixed amount every year. Contributions from alumni and well-wishers can also be obtained. An amount of Rs. 200 per student at the time of admission may be collected for this purpose.

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6.3.2 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five year.

4. Implementation

4.1 Faculty Development Council

S.No.	Department of the faculty	Name of the Faculty
1.	Microbiology	Dr.R. Bhakyaraj (Chair)
2.	Microbiology	Dr. S. Meenatchisundaram
3.	B. Com CA	Associate Professor Mr. R. Venkatesh
4.	B. Com IT	Assistant Professor Mrs.N. Shreejaa
	*	Assistant Professor

One member from each Discipline – Commerce, Management, English, Social Work, Computer Science. Applications shall be called from the faculty members for being included in the FDC. Those who get the highest points from each discipline shall be selected and the one who gets the highest points among those selected shall be appointed the Chair of the Council.

4.2 Frequency of meeting

The FDC shall meet on every last working day of a month. If the last working happens to be a holiday the immediate previous working day shall be the day of meeting. It is the responsibility of the Chair of FDC to see that the meeting is convened and its minutes are kept. If any of the members fails to attend the meeting consecutively for three months, his/her membership in the council gets automatically terminated and is not eligible for applying again.

4.3 Tenure of the Council

The tenure of the members of the council shall be three years and are eligible to apply again for being included in the council.

4.4 Presentation of FDP report in the MAAP

It is mandatory to present a comprehensive FDP report along with its impact assessment Is done every year. Depends on the availability of fund, more provisions shall be incorporated every year. The inclusion of more provisions will be discussed and finalized

Criteria 6 Financial support provided to faculties 6.3.2 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five year.

4.5 Review of the FDP policy

The FDP policy shall undergo reviewed whenever found necessary, may be once in every three years. The review shall be made by the FDC and the same shall be submitted to the Governing

5. Standing Operating Procedure -FDP

Standing Operating Procedure -FDP

1. Professional Development Programs: The FDC designs and organizes various workshops, seminars, conferences, and training programs to help faculty members enhance their teaching methodologies, curriculum development skills, assessment techniques, and classroom management strategies. These programs aim to keep the faculty updated with the latest pedagogical techniques

2. Research and Publications: The FDC encourages and facilitates research activities among the faculty members. It provides assistance in research proposal development, accessing research grants, and collaborating with other researchers. Additionally, the cell may organize sessions on research methodology, scholarly writing, and publishing to improve the research output of the faculty.

3. Pedagogical Support: The FDC offers support to faculty members in adopting innovative teaching practices and integrating technology into the classroom. It may provide training and guidance on using educational software, learning management systems, multimedia resources, and online teaching tools. The cell can also conduct assessments of teaching effectiveness and provide feedback to faculty members.

Mentoring and Guidance: The FDC often assigns senior faculty members as mentors to junior faculty. These mentors provide guidance and support in various aspects of academic and professional development, such as curriculum planning, student engagement strategies, career advancement, and balancing teaching, research, and service responsibilities.

5. Collaboration and Networking: The FDC promotes collaboration and networking among faculty members within the institution and with external institutions. It may organize faculty exchange programs, interdisciplinary workshops, and joint research projects. These initiatives help foster a culture of collaboration and knowledge sharing among the faculty.

Resource Center: The FDC maintains a resource center or library with books, journals, teaching resources, and online databases to facilitate faculty members' access to relevant academic literature and teaching materials. It may also curate an online repository of educational resources and best

7. Performance Evaluation: The FDC may play a role in faculty performance evaluation and appraisal processes. It can develop criteria and assessment tools for evaluating teaching effectiveness, research productivity, and professional development activities. The cell may also organize self-assessment exercises or peer observation programs to provide constructive feedback for improvement.

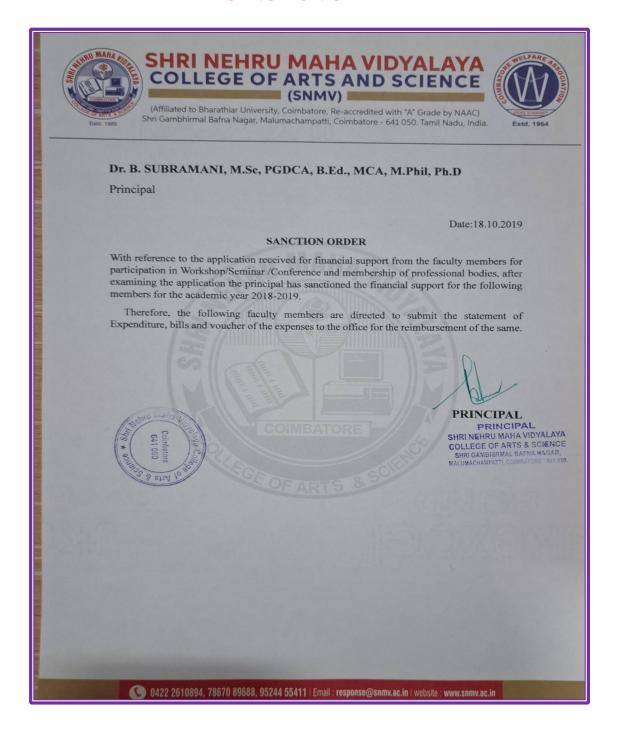


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Criteria 6
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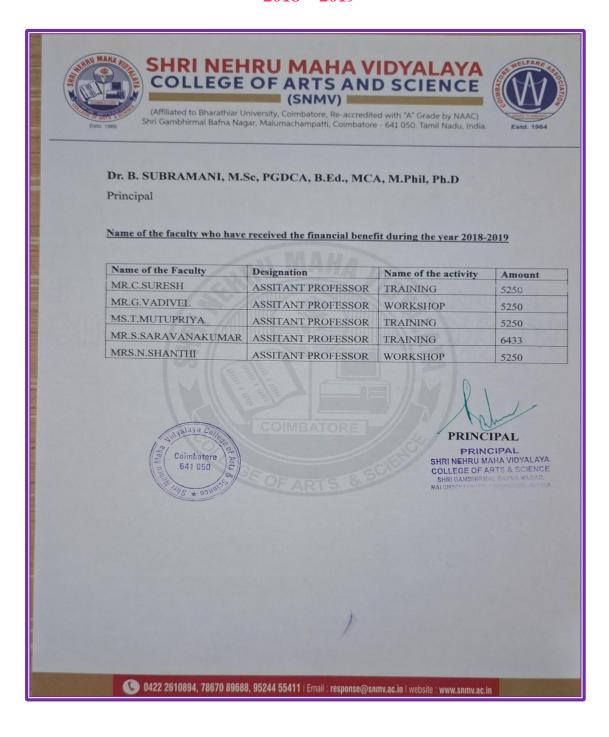
FACULTY FINANCIAL SUPPORT 2018 - 2019



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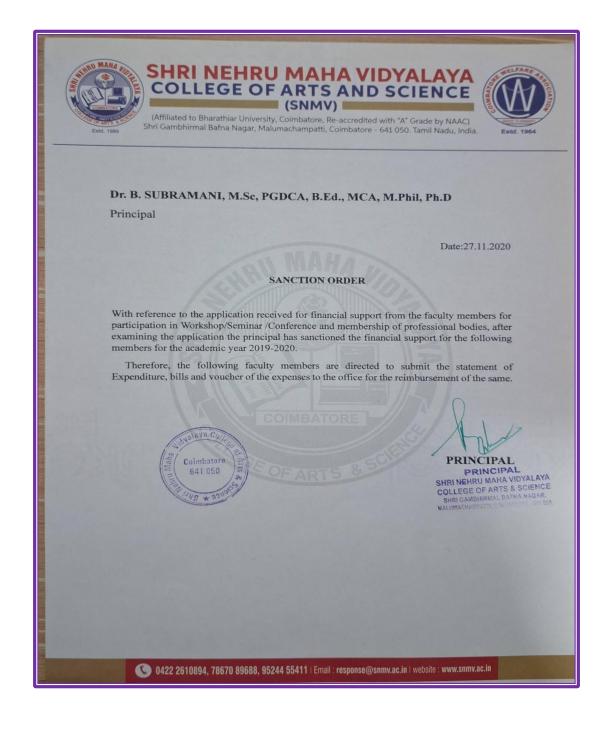
LIST OF FACULTY RECEVING FINANCIAL SUPPORT 2018 – 2019



Criteria 6
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FACULTY FINANCIAL SUPPORT 2019 – 2020



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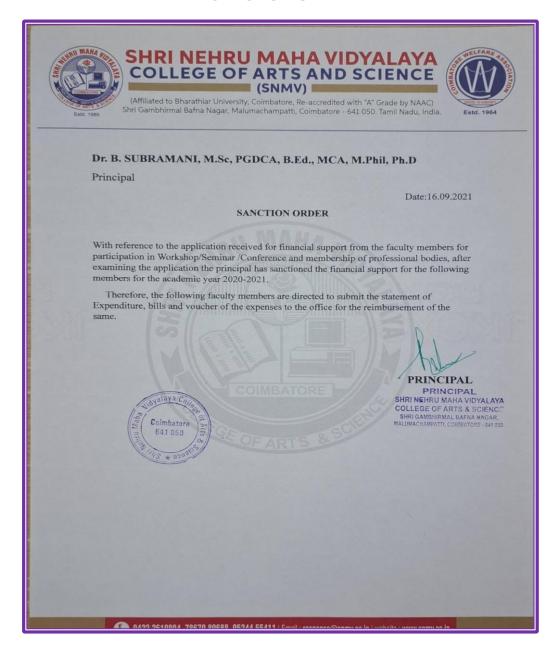
LIST OF FACULTY RECEVING FINANCIAL SUPPORT 2019 – 2020



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FACULTY FINANCIAL SUPPORT 2020 – 2021



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LIST OF FACULTIES RECEVING FINANCAL SUPPORT 2020 – 2021



Criteria 6
Financial support
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FACULTY FINANCIAL SUPPORT 2021 - 2022



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LIST OF FACULTIES RECEVING FINANCAL SUPPORT 2021 – 2022



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FACULTY FINANCIAL SUPPORT 2022 – 2023



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LIST OF FACULTIES RECEVING FINANCAL SUPPORT 2022 – 2023



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AUDIT STATEMENT 2018-2019

2018 -2019 AUDIT STATEMENT REPORT SHRI NEHRU MAHA VIDYALAYA, BHAGWAN MAHAVIR BUILDINGS, ROBERTSON ROAD, R S PURAM, COIMBATORE-2 DETAILS FOR INCOME AND EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH, 2019 (Amount in Rupees) 15,902,436.00 DMINISTRATIVE EXPENSES Advertisement Charges Cell, Telephone, Internet and website Charges Electricity and Water Charges EPF / FPF Employers Share Group Gratuity Insurance - Building Student welfare expenses Library Magazine Expenses Professional charges Piacement Assitance Property tax paid Postage & Courier Printing & Stationery Salary & Honorarium - College Security Service Charges Staff Welfare expenses Stigend Legal Charges **ADMINISTRATIVE EXPENSES** 967,720,00 537,158,00 2,745,045,00 3,076,154,00 1,784,461.00 94,934,00 399,371.00 50,000.00 28,259.00 1,142,188.00 674,095.00 33,402,743.00 1,207,801.00 1,79,999.00 1,083,347,00 38,744.00 Legal Charges Travelling & Conveyance 47,590,144.00 REPAIRS AND MAINTENANCE Car Maintenance Annual Maintenance Contract Computer Maintenance Garden Maintenance Genset Maintenance General Repairs & Maintenance Lab Maintenance Tractor Maintenance Two Wheeler Maintenance 436,283.00 309,684.00 340,859.00 495,727.00 353,326.00 5,034,610.00 870,728.00 191,362.00 9,744.00 8,042,323.00 INTEREST 4,228,723.90 Interest on OD & Bank Charges BUS MAINTENANCE Repairs and Maintenance Fuel Salary and allowance 5,179,708.00 7,727,237.00 6,960,568.00 19,867,513.00

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AUDIT STATEMENT 2019-2020

2019 -2020 AUDIT STATEMENT REPORT SHRI NEHRU MAHA VIDYALAYA, BHAGWAN MAHAVIR BUILDINGS, ROBERTSON ROAD, R S PURAM, COIMBATORE-2 DETAILS FOR INCOME AND EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH, 2020 (Amount in Rupees) BUS FEES (Amount in Rupees) Collection Bus Fee Recovery 19,224,608.00 515,427.00 19,740,035.00 ADMINISTRATIVE EXPENSES Advertisement Charges Cell, Telephone .Internet and website Charges Electricity and Water Charges EPF Employers Share 1,887,808 00 419,777.00 2,492,802.00 3,335,037.00 1,969,899.00 172,034.00 342,967.00 64,507.00 EPF Employers Share Group Gratuity & Gratuity Insurance - Building Student welfare expenses Library Magazine Expenses Professional charges 342,967.00 64,507.00 53,000.00 37,673.00 5,506.00 571,704.00 35,194,736.00 1,548,880.00 268,002.00 1,077,040.00 20,000.00 29,754.00 Placement Assistance Postage & Courier Printing & Stationery Salary & Honorarium - College Security Service Charges Staff Welfare expenses Legal Charges Travelling & Conveyance 49,491,126.00 29,754.00 REPAIRS AND MAINTENANCE 200,689.00 346,063.00 171,273.00 740,845.00 247,376.00 649,507.00 Car Maintenance Annual Maintenance Contract Computer Maintenance Garden Maintenance Genset Maintenance Building Maintenance General Repairs & Maintenance 5,168,210.00 251,047.00 72,950.00 975.00 Lab Maintenance Tractor Maintenance Two Wheeler Maintenance 7,848,935.00 INTEREST 4,355,153.89 Interest on OD & Bank Charges BUS MAINTENANCE 6,181,085.00 Repairs and Maintenance Fuel Salary and allowance 6,523,373.00 7,738,658.00 20.443,116.00

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AUDIT STATEMENT 2020-2021

SHRI NEHRU MAHA VIDYALAYA, BHAGWAN MAHAVI ROBERTSON ROAD, R S PURAM , COIMBATORE-2	SHRI NEHRU MAHA VIDYALAYA, BHAGWAN MAHAVIR BUILDINGS, ROBERTSON ROAD, R S PURAM , COIMBATORE-2				
DETAILS FOR INCOME AND EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH, 2021					
BUS FEES Collection	(Amount in Rupees)				
Bus Fee Recovery	55,79,030.00 3,67,500.00				
ADMINISTRATIVE EXPENSES Advertisement Charges	59,46,530.00				
Cell, Telephone Internet and wabaits Ot	5,44,346.00 4,93,424.00				
EPF Employers Share	22,06,901.00				
ESI Employers Share	31,83,997.00 1,89,271.00				
Group Gratuity & Gratuity Insurance for property	16,27,090.00				
Library Magazine Expenses	3,62,822.00				
Professional charges Placement Assitance	34,238.00 1,000.00				
Postage & Courier Printing & Stationery	25,368.00 4,528.00				
Salary & Honorarium - College	1,56,062.00				
Development fee to State Govt Security Service Charges	3,28,99,910.00 5,000.00				
Student and staff welfare expenses	12,88,247.00				
Legal Charges	3,53,889.00 6,11,521.00				
Travelling & Conveyance	65,000.00 20,467.00 4,40,73,081.00				
Car Maintenance Annual Maintenance Contract Computer & Computer Lab Maintenance Garden Maintenance Genset Maintenance General Repairs & Maintenance Lab Maintenance Tractor Maintenance Two Wheeler Maintenance	1,39,437.00 53,786.00 2,49,050.00 6,85,605.00 1,32,287.00 7,37,436.00 1,19,748.00 87,402.00 975.00 22,05,726.00				
INTEREST Interest on OD, Loan & Bank Charges					
BUS MAINTENANCE	51,61,076.68				
Repairs and Maintenance Fuel	39,38,985.00				
Salary	21,77,553.00 74,31,537.00 1,35,48,075.00				
	7,918.00				
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AUDIT STATEMENT 2021-2022

	2021 -2022 AUDIT CT	A T-1 4-1
	2021 -2022 AUDIT ST	ATEMENT REPORT
	SHRI NEHRU MAHA VIDYALAYA BUAGNAMA	
	SHRI NEHRU MAHA VIDYALAYA, BHAGWAN MAHAVIR B ROBERTSON ROAD, R S PURAM , COIMBATORE-2 CETAILS FOR INCOME AND EXPENDITURE ACCEON THE	UILDINGS,
	The state of the s	E YEAR ENDED 31ST MARCH, 2022 (Amount in Rupees)
	BUS FEES Collection	
	Bus Fee fine	1,23,84,235.00 1,30,200.00
	ADMINISTRATIVE EXPENSES	1,25,14,435.00
	Advertisement Charges Cell, Telephone, Internet and website Charges Electricity and Million	8,30,931.00
	Electricity and Water Charges	4,95,011.00 18,62,445.00
	EPF Employers Share ESI Employers Share	28,04,713.00
	Group Gratuity & Gratuity	8.56.145.00 20.86.421.00
	Insurance for property Library Magazine Expenses	20,86,421.00 1,97,803.00
	Placement Assitance CM Relief fund	1,44,945.00 1,493.00
	Postage & Courier	25,000.00 3,932.00
	Printing & Stationery Salary & Honorarium - College	2,54,270.00
	Security Service Charges	3,10,62,668.00 8,94,724.00
	Student and staff welfare expenses	1,23,431.00
	Legal Charges Travelling & Conveyance	13,000.00
		13,284.00 4,28,90,907.00
	REPAIRS AND MAINTENANCE	
	Car Maintenance Annual Maintenance Contract	1,12,777.00
	Computer & Computer Lab Maintenance	11,564.00 89,911.00
	Gerden Maintenance Genset Maintenance	4,50,085.00
	General Repairs & Maintenance	75,474,00 4,00,382.00
	Leb Maintenance Tractor Maintenance	27,891.00 42,913.00
		12,10,997.00
	INTEREST	* ************************************
	Interest on OD, Loan & Bank Charges BUS MAINTENANCE	21,81,440.15
	Repairs and Maintenance Fuel	23,97,010.00
	Salary	32,12,042.00 55,74,256.00 1,11,83,308.00
		17.75.000.00
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AUDIT STATEMENT 2022-2023

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SHRI NEHRU MAHA VIDYALAYA COLLEGE, BHAGWAN MAHAVIR BUILDINGS, ROBERTSON ROAD, R S PURAM , COIMBATORE-2									
DETAILS FOR INCOME AND EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH, 2023									
DETAILS FOR INCOME AND EXPENDITURE ALC FOR	THE TEAK ENDED	(Amount in Rupees)							
MBA SECTION FEES COLLECTIONS		(Amount in Rupees)							
FEES COLLECTIONS	3.15.360.00								
Admission Fees Registration Fees	14,400.00								
Communication Skill	4.91.200.00								
Conference, Seminar & Yoga									
Guest Lectures & Workshop	4,19,320.00								
	13,48,150.00								
Industrial Visits	13,45,790.00								
Language Lab & Project	11,19,710.00								
University fees	67,640.00								
Exam fees	19,050.00								
Application fees	8,000.00								
Convocation fees	9,300.00								
Personality Development Programme	5,59,690.00								
Tuition fees	36,36,597.00								
		93,54,207.00							
OTHER INCOME									
Fines	30,315.00								
Alumini Association Fee	13,050.00								
Red Cross	2,460.00								
Flag day collections	360.00								
Xerox and printout	1,116.00								
Miscellaneous	98,336.00								
Group Insurance	1,800.00	1,47,437.00							
ADMINISTRATIVE EXPENSES									
Salary	31,22,865.00								
AICTE Expenses	50,000.00								
Library Magazine	18,446.00								
Prnting and Stationery	1,949.00								
Student welfare expenses	7,65,300.00	39,58,560.00							
INTEREST RECEIPTS									
SB A/c		348.00							
Constant Vision Account									
INTEREST PAID									
Interest on OD & Bank Charges		1,672.52							
		ο							
REPAIRS AND MAINTENANCE									
Building Maintenance	2,78,106.00								
General Repairs and Maintenance	1,56,881.00	4,34,987.00							
		800 %							
OTHER EXPENSES									
Admission campaign	6,50,653.00								
Miscellaneous	35,000.00								
xerox charges	183.00								
Workshop ,Traning and Coaching	19,286.00								
Function and Refreshment Expenses	51,707.00	7,56,829.00							
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