

SHRI NEHRU MAHA VIDYALAYA COLLEGE OF ARTS AND SCIENCE (SNMV)



(Affiliated to Bharathiar University, Coimbatore, Re-Accredited with "A" Grade by NAAC) Shri Gambhirmal Bafua Nagar, Malumachampatti, Coimbatore • 641 050, Tamil Nadu, India.

Website: www.snmv.ac.in

Email: igac@snmv.ac.in

No. IQAC / 2022-23 /01

Date: 17 /06/22

Time: 2.00pm

Agenda:

Discussion about the Academic planning for the Academic year 2022-23

Minutes:

- 1. Academic activities and Programs were discussed.
- 2. Prepared Academic Calendar for the Academic year 2022-23.
- 3. Discussed about Action plan for the Academic Year 2022-23.
- 4. All the faculties to apply for research project.
- 5. Faculty requirements against sanctioned post.
- 6. Students enrollment in all the programs and Admission about PG Programs.
- 7. MOUs were discussed.
- 8. Seminars on Research methodology.
- 9. Discussed about ICT tools.
- 10. Discussed about merit Scholarship.
- 11. Coaching for top five students.
- 12. Enhancing reading habit among the students.
- 13. Encourage students' communication skills.
- 14. Concentrate on Students centric Methods.
- 15. Faculties paper / book Publication in UGC CARE journals.

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1	Dr. B. Subramani	Principal	Kalus
2	Dr.K.Muthukumar	Director, Institute of Management.	Ohr I
3	Mrs. K. TamilSelvi	HOD, Computer Science	Francis
4	Dr. Vinoth Kumar V	Assistant Professor, Micro Biology	14
5	Mrs. M. Narmatha	Assistant Professor, Computer Science.	leen
6	Dr. M. Premalatha	HOD, Social Work	Daláa
7	Dr. R. Bhakyaraj	HOD, Micro Biology.	- Soh my
8	Dr. P. Chinna SahayaRani	HOD, Commerce with CA	P. Stayarar
. 9	Dr P. Shanthi	HODi/c, Commerce with PA	Sol
10	Mrs. S. Kavunthi	HOD, Mathematics	S.M.L.





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No. IQAC / 2022-23 /02

Date: 06/07/22

Time: 2.30pm

Agenda:

Discussion about the Students Program for the Academic year 2022-23.

Minutes:

- Orientation programme has to be planned and conducted for all the first-year students.
- Additional Trainer has been appointed. Placement training has to be given to all the department students.
- 3. Spoken English class will be conducted in the afternoon to all interested students.
- 4. Spoken Hindi is also planned.
- 5. NISM course is conducted by MBA to the interested students in commerce stream.

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No. IQAC / 2022-23 /03

Date: 27/07/22

Time: 2.30pm

Agenda:

Discussion about the Lesson Plan for the Academic year 2022-23

Minutes:

- 1. Preparation of Lesson Plan and execution of plan.
- 2. Discussed about SWAYAM, MOOC and NPTEL online Course.
- 3. Feedback Collected from the students regarding their subject.
- 4. Academic Calendar with Continuous internal Assessment.
- 5. Discussed about students Project work/field work/internship.

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No. IQAC / 2022-23 /04

Date: 08/08/22

Time: 2.30pm

Agenda:

Discussion about the implementation of Certificate course for the Academic year 2022-23.

Minutes:

- 1. All the streams, Science, Commerce, Management, English and Computer Science planned to conduct certificate course with minimum duration of 30 hours.
- 2. Syllabus of Certificate Course.
- 3. Enrollment of Certificate Course.
- 4. Students feedback about the Program.

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COLLEGE OF ARTS & SCIENCE
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No. IQAC / 2022-23 /05

Date: 18/08/22

Time: 2.30pm

Agenda:

Discussion about the Teaching and Evaluation.

Minutes:

- 1. Discussed about Students enrollment.
- 2. Discussed about reservation category.
- 3. Students centric methods- Teachers provide a variety of learning experiences, including individual and collaborative learning.
- The learner-centered education through appropriate methodologies such as participative learning, experiential learning and collaborative learning modes, facilitate effective learning.
- 5. Attainment of outcome and Students Satisfaction Survey.

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No. IQAC / 2022-23 /06

Date: 07/09/22

Time: 2.30pm

Agenda:

Discussion about Research, Innovation and Extension.

Minutes:

- 1. Apply for funded research Projects.
- 2. Creation of new knowledge among students and Discussed About Startups.
- Conduct workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.
- 4. Research papers publication in the Journals notified on UGC care list.
- Books and chapters in edited volumes/books published and papers published in national/international conference proceedings.
- 6. Extension and outreach programs are carried out in the neighborhood community.
- MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship,
 Field project, On-the job training.

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No. IQAC / 2022-23 /07

Date: 21/09/22

Time: 2.30pm

Agenda:

Discussion about infrastructure and physical facilities

Minutes:

- 1. Discussed classrooms of each Department.
- 2. Laboratories, ICT infrastructure.
- 3. Facilities for cultural and sports activities, gymnasium, and yoga Centre.
- 4. Integrated Library Management System (ILMS).
- 5. Library automation using, subscription to e-resources.
- 6. Purchase of books, journals
- 7. Discussed about IT facilities and bandwidth for internet connection.
- 8. Physical and academic support facilities.

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No. IQAC / 2022-23 /08

Date: 10/10 /22

Time: 2.30pm

Agenda:

Discussion about Students Progression.

Minutes:

- The attendance statistics shall be taken with the utmost care to reduce the percentage
 of absentees, and prior instructions shall be given to the students that anyone with
 less than 75% attendance shall not be allowed to appear for the end-of-semester
 examination.
- 2. Add-On Theory Examination shall be tentatively conducted on 18.10.2022.
- The students shall be disciplined, and if anything goes wrong, it shall be reported to
 the principal immediately, and necessary action will be taken. As well, the
 Government of Tamil Nādu is also giving repeated instructions to avoid drug
 addiction.
- 4. Every department shall conduct a meeting at the end of a month, and it shall be recorded as minutes. The Log books and the lesson plans shall be reviewed every Friday. Every department shall maintain the placement file.
- 5. The departments shall give more importance to experiential learning.
- 6. The students must be instructed to be on time for the classes.

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No. IQAC / 2022-23 /09

Date: 27 /10 /22

Time: 2.30pm

Agenda:

Discussion about Collaborations, welfare measures and perspective plan.

Minutes:

- 1. Discussed about vision of the institution.
- 2. Preparation of deployment Document.
- 3. Institutional policies were discussed.
- 4. Discussed Performance Appraisal System.
- 5. Teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs



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No. IQAC / 2022-23 /10

Date: 03 /11 /22

Time: 2.00pm

Agenda:

Discussion about NIRF, ARIIA, IIC, Academic and Administrative Audit.

Minutes:

- Participation in NIRF, WEEK MAGAZINE, INDIA TODAY, open MAGAZINE and ARIIA.
- 2. Conducted Academic and Administrative Audit and analyzed feedback of AAA.
- 3. Conducted Green Audit.
- 4. Discussion about NAAC-SSR Preparation.

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Date: 18 / 04 /23

No. IQAC / 2022-23/ ATR

Based on Faculty requirements in all the streams, Conducting interviews for all the streams.

- Signed in MOUs.
- All the streams Conducted Seminars based on Research Methodology.
- Increased University rank for the Academic Year 2022-23.
- > Applied for Project fund.
- Conducted AAA for the Academic Year 2022-23.
- > Applied for NIRF, WEEK MAGAZINE, INDIA TODAY, open MAGAZINE and ARIIA.
- Collected Performance Appraisal from all the faculties.
- Perspective plan was discussed.
- Introduced new course.
- Completed all the IIC activates.
- All the departments focused on students centric methods.
- Students of all the stream participated in Sports and Cultural programs.

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