



# **SNMV** College of Arts & Science Institute of Management ( Shri Nehru Maha Vidyalaya )



Re-Accredited with 'A' Grade by NAAC - ISO 9001:2008 Certified Institution  
Estd. 1989 ( Approved by Govt. of Tamilnadu, AICTE New Delhi, Affiliated to Bharathiar University, Coimbatore )

Website : [www.snmv.ac.in](http://www.snmv.ac.in)

Email : [iqac@snmv.ac.in](mailto:iqac@snmv.ac.in)

No. IQAC / 2021-22 /01

Date: 04/06/21

Time: 2.00pm

## **Agenda:**

Discussion about the Academics for the Academic year 2021-22

## **Minutes :**

1. Discussed about the reopening of the College .
2. To discuss about Admission Policies of UG and PG Classes .
3. Discussed about Bharathiar University seat matrix streamwise.
4. ISR Scheme, Merit Scholarship Scheme for UG and PG also discussed .
5. Discussed about Document preparation for the Academic Calendar 2021-22 and Institution Action Plan
6. Meeting with College committee members and discussed about the online class.
7. Streamwise Faculty position also discussed.
8. Discussed about Digital Platform , Class Notes and Class teaching & CIA tests.



**PRINCIPAL**  
**SHRI NEHRU MAHA VIDYALAYA**  
**COLLEGE OF ARTS & SCIENCE**  
SHRI GAMBHIRMAL BAFNA NAGAR  
MALUMACHAMPATTI, COIMBATORE - 641 050

**Members :**

S. No	Name of the Member	Designation	Position of IQAC
1	Dr. B. Subramani	Principal	Chairperson
2	Dr.K.Muthukumar	Director, MBA	Senior Administrative Officer
3	Mrs. K. TamilSelvi	HOD, Computer Science	Members from Faculty
4	Dr. B. Chithra	HOD , B.Sc (CT)	
5	Mrs. Y. Prasanna	HOD, B.Com (CA)	
6	Dr. M. Premalatha	HOD, Social Work	
7	Dr. R. Bhagyaraj	HOD, Microbiology	
8	Dr. P. Chinna SahayaRani	Asst. Prof., Commerce with CA	
9	Dr. C. Suresh	HODi/c, B.Com (PA)	
10	Mrs. S. Kavunthi	HOD, Mathematics	Coordinator



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No. IQAC / 2021-22 /02

Date: 02/07/21

Time: 2.00pm

## **Agenda:**

Discussion about the Academics for the Academic year 2021-22

## **Minutes :**

1. Meeting with Department Heads for the preparation of Time table ,Workload and Department Action plan for the academic year 2021-22.
2. Scheduled about CIA Tests,Preparation of Question Paper Model and Date of Question paper Submission.
3. Appointment of In-charge and work distribution to various committees in the College .
4. Fixed Date of Class committee meeting .
5. Discussion about online exams.
6. Discussed about Google class room for teaching.
7. NPTEL plat form for learning content.
8. Orientation to students to attend the online classes.



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No. IQAC / 2021-22 /03

Date: 04/08/21

Time: 2.30pm

**Agenda:** Discussion about Criteria -I activities for the academic year 2021-22 .

### **Minutes :**

1. Discussed about Log book ,Lecture Plan and execution and course file .
2. Certificate course with minimum 30 hours.
3. Students enrollment in Online programs like MOOC ,SWAYAM and NPTEL.
4. Discussion about crosscutting issues like Gender,Human Values and Professional Ethics.
5. Students Project work /field work/internships.
6. Feedback Collected from stakeholders and analyzed.

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No. IQAC / 2021-22 /04

Date: 19/08/21

Time: 2.30pm

**Agenda:** Discussion about Criteria -II activities for the academic year 2021-22 .

### Minutes :

1. Department wise ,Students Enrollment details and Sanctioned seats were Discussed.
2. Discussed about Mentor and Mentee meetings .
3. Students centric Methods also discussed.
4. And also discussed about ICT Tools .
5. Attainment of outcome and Students Satisfaction Survey .

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No. IQAC / 2021-22 / 05

Date: 31 /08/21

Time: 2.00pm

**Agenda:** Discussion about Criteria -III activities for the academic year 2021-22 .

**Minutes :**

1. Funding of Research Project .
2. Innovation ecosystem and startups ,IIC Programs were discussed.
3. Workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.
4. Publication of Research papers in the Journals notified on UGC care list.
5. Books and chapters in edited volumes/books published and papers in national/ international conference
6. Extension activities are carried out in the neighborhood community.
7. Extension and outreach programs conducted by the institution through NSS/NCC .
8. MOUs and Collaboration.



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No. IQAC / 2021-22 / 06

Date: 13/09/21

Time: 2.00pm

**Agenda:** Discussion about Criteria -IV activities for the academic year 2021-22 .

## Minutes :

1. Infrastructure and physical facilities viz., classrooms, laboratories, ICT infrastructure, facilities for cultural and sports activities, gymnasium, yoga centre etc.
2. Library Management System (ILMS), subscription to e-resources and OER repositories.
3. Updating of IT facilities and bandwidth for internet connection.
4. Availability of Computers .

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No. IQAC / 2021-22 /07

Date: 24 /09/21

Time: 2.00pm

**Agenda:** Discussion about Criteria -V activities for the academic year 2021-22 .

**Minutes :**

1. Students benefited by scholarships and freeships .
2. Capacity building and skills enhancement initiatives for 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skills.
3. Guidance for competitive examinations and career counseling.
4. Redressal of Student grievances .
5. Placement of outgoing students and students progressing to higher education .
6. Students qualifying in state/national/ international level examinations .
7. Students participation in Sports and cultural .
8. Alumni contribution through financial and/or other support services



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No. IQAC / 2021-22 /08

Date: 12 /10/21

Time: 2.00pm

**Agenda:** Discussion about Criteria -VI activities for the academic year 2021-22 .

## **Minutes :**

1. Institutional practices such as decentralization and participation in the institutional governance.
2. Institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan .
3. Effective welfare measures and Performance Appraisal System for teaching and non-teaching staff.
4. Financial support to attend conferences/workshops and towards membership fee of professional bodies.
5. Teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs.



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No. IQAC / 2021-22 /09

Date: 24 /02/22

Time: 2.30pm

**Agenda:** Discussion about Criteria -VII activities for the academic year 2021-22 .

## **Minutes :**

1. Gender Equity and celebration of days of National/International commemoration.
2. Environmental Consciousness and Sustainability and Divyangjan friendly initiatives.
3. Initiatives for 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiative.
4. Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion and sustainability activities.
5. Discussed about Inclusion, Situatedness, Human values & professional ethics.
6. Best Practices Institutional Distinctiveness were discussed.



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No. IQAC / 2021-22 /10

Date: 25 / 03/22

Time: 2.00pm

**Agenda:**

Discussion about AQAR 2022

**Minutes:**

The Chairperson convened a meeting with the IQAC Co ordinator and the criteria managers on 25th March 2022.

The Chairperson instructed the criteria managers to complete the work of all the criterions within this month. The following points were discussed :

1. In Criteria I, the Students feedback system shall be evaluated by giving the form to Teachers, Employer, Students and Alumni. The certificate course for all the courses should be conducted for this year.
2. In Criteria II, the attainment of programme outcomes should be evaluated and to increase the full-time teachers with Ph.D. and the differently abled student's strength.
3. In Criteria III, to increase the Research projects for teacher funded by government and non-government agencies, to create the eco system for innovations including incubation center, to check Plagiarism in research by online software's and to increase number of research papers and books.
4. In Criteria IV, the annual expenditure for purchase of books and journals for this year shall be increased.
5. In Criteria V, the Alumni Association and their contribution, student progression to the higher studies.
6. In Criteria VI, the Professional development programme for teaching and non-teaching staffs shall be conducted and to provide the financial support for the teachers to attend the conference, seminars and workshops.
7. In Criteria VII, to provide facilities for physically challenged persons like provision for lift, Ramp and the renewable energy sources.

The chairperson discussed with IQAC Co-Ordinator and all the criteria managers to enhance the above said criterion.

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No. IQAC / 2021-22 / ATR

Date: 17 / 08 /22

- Fixed reopening date of the College .
- Framed Admission Policies of UG and PG Classes .
- Based on Bharathiar University seat matrix streamwise seats were filled.
- ISR Scheme, Merit Scholarship Scheme for UG and PG also framed and based on that seats were filled.
- Finalized Academic Calendar 2021-22 .
- Based on Institution Action Plan programmes were conducted
- Filled Streamwise Faculty position .
- Faculties are using Digital Platforms , for Class Notes and Class teaching & CIA tests.
- Department Heads , prepared Time table , Workload and Department Action plan for the academic year 2021-22.
- As per Schedule conducted CIA Tests.
- Conducted Class committee meeting and analyzed feed back report .
- Based on the Committee respective in charges completed their task .
- Prepare AQAR and discuss all the key indicators with Chairperson and Presented IN AGM .
- Criteria wise all the activities were conducted.
- Documents are verified by the Auditor at the time of Academic and Administrative Audit.



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