

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient

At the institution level, an examination cell is constituted, comprising of a senior Faculty member as Centre superintendent, other teaching faculty and non-teaching staff as members for smooth conduction of end semester examination. The end semester examination is conducted by university, and the students appear at center allotted by the institution. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end semester examinations. For conducting the internal assessment test, a department level coordinator/committee is constituted for smooth conduction of internal assessment.

- Three Continuous internal assessment tests are conducted each semester at department level.
- Time table for test is prepared well in advance and communicated to the students earlier.
- A proper seating plan is followed for internal assessment tests and it is displayed on the department notice board.
- After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.
- There is an Examination Cell working on examination related issues concerning both internal and external examinations.
- Conduction of internal examination is done by the examination cell and its coordinator
- Answer scripts of the internal exams are given to the students for personal verification.
- Everything is transparent and the final marks of internal exams are submitted to the university after checking of the answer scripts by the students.
- Once this process is completed no further changes in marks are entertained.
- Any grievances related to the internal exams are brought to the notice of the concerned teacher and get clarified.
- The teacher has to satisfy/convince the student with the explanation of the presentation and evaluation.
- The results of revaluation are maintained in the exam cell and also in the concerned department.



PRINCIPAL
SHRI NEHRU MAHA VIDYALAYA
COLLEGE OF ARTS & SCIENCE
SHRI GAMBIRMAL BAFNA NAGAR,
MALUMACHAMPATTI
COIMBATORE - 641 050

BHARATHIAR UNIVERSITY
COIMBATORE - 641 046Application Form for Revaluation without Applying for the
Copy of the Valued Answer Script

READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE APPLICATION FORM. SUBMIT THE FILLED-IN APPLICATION FORM WITHIN 7 DAYS FROM THE DATE OF PUBLICATION OF RESULTS.

SUBMIT SEPARATE APPLICATION FOR EACH PAPER.

1. Name of the Candidate : VINISHA .V
 2. University Register Number : 202AJ0059
 3. Name of the College : SNMV COLLEGE OF ARTS & SCIENCE
 4. Course of Study : B.COM INFORMATION TECHNOLOGY
 5. Branch : COMMERCE
 6. Semester, Month & Year of Examination : IV SEMESTER, JUNE 2022
 7. Particulars of Fee Paid : a) DD/Challan No : -
 b) Date : 24.08.2022
 c) Amount : Rs. 475
 d) Name of the Bank : -
 8. Subject for which copy of the valued answer paper is required: Banking Theory

Subject	Sub. Code	Month & Year of last appearance	Marks Secured			Result
			Inst.	Univ.	Total	
Banking Theory	43D	JUNE/JULY 2022	015	006	021	F

(Result copy must be enclosed along with this application)

9. Address for Communication : 198
SUNDHARAM STREET, GRANDHIPARK
Mobile No. : 910552580

Signature of the Candidate

10. Remarks of the Head of the Department

[Signature]
Head of the Department

Name: COMBATORE
Date: 24-08-2022

