



Estd : 1989

*Shri Nehru Maha Vidyalaya College of arts and Science,
Shri Gambhirmal Bafna Nagar, Malumachampatti
Coimbatore – 641 050*



Estd: 1964

Website: www.snmv.ac.in

Email: response@snmv.ac.in

Academic Year 2016 - 2017

NO. SGRC/2016/01

Date: 29.06.2016

The meeting of the Student Grievance Redressal Committee was held on 29.06.2016 at 10:00 am with the members of the committee at Apex Seminar Hall.

AGENDA:

Request for more number of water doctors, repair of furniture etc,

MINUTES:

1. The students raised the complaint that the number of water doctors on the campus is not sufficient and they wanted to improve the number.
2. Some of the students requested that more chairs and tables may be added in the canteen.
3. The non-functioning of fan in room no. 504 and 505 of Boys Hostel was brought to the notice of the members.
4. The lack of performance of AC in computer lab 214 was mentioned.
5. The electrical switch boards in Bio-tech lab and instrumentation room were not functioning and that was also brought to the notice of the principal.



Committee members:

COMMITTEE MEMBERS:

1. Dr. A. Ponnusamy
2. Dr. P.Manjula Suresh
3. Dr. A. Mohana Sundaram
4. Mrs. S. Kavunthi
5. Mr. M.Chandra Kumar
6. Ms. B.Chithra
7. Mrs. P. Chinna Sahaya Rani
8. Mr. I. Santhosh
9. Mr. V. Chellam

DESIGNATION / DEPARTMENT

Principal
HOD, English & Dean, languages
Dean, Commerce
HOD, Maths with CA
HOD, Computer Applications
HOD, Computer Technology
Assistant Professor, Commerce with CA
Administrative Officer
Estate Manager



Principal



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NO: SGRC /2016/02

Date: 5.08.2016

The meeting of Student Grievance Redressal committee was held on 5.08.2016 at 10:30 am with the members of the committee at Apex Seminar Hall.

AGENDA:

1. Request for different break time for junior and senior students.
2. Anti-ragging measures.
3. Repair work and maintenance.

MINUTES:

1. Few of the students explained the difficulties they faced due to the over crowd in the canteen because of common break time for all the classes.
2. Few of the tutors suggested the accumulation of all the three year students (I, II, & III) in a bus may lead to an Anti-Ragging environment.
3. The Girls Hostel warden complained about the power failure in room no. 112.
4. The non-working fans and geyser in the first floor of the Boys Hostel were mentioned in the meeting.
5. The girls hostel wing I bathroom light and lights in room no. 101, 304, and 305 were in bad condition.
6. The complaints of poor performance of fans in room no. 111 and 305 Girl's Hostel Mess were registered



Committee members:

COMMITTEE MEMBERS:

1. Dr. A. Ponnusamy
2. Dr. P.Manjula Suresh
3. Dr. A. Mohana Sundaram
4. Mrs. S. Kavunthi
5. Mr. M.Chandra Kumar
6. Ms. B.Chithra
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DESIGNATION / DEPARTMENT

Principal
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Principal



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NO: SGRC/2016/03

Date: 21.09.2016

The meeting of Student Grievance Redressal committee was held on 21. 09. 2016 at 12:00 p.m. with the members of the committee at Apex Seminar Hall.

AGENDA:

1. Request for increase in the number of dustbins.
2. Servicing of fan and AC.

MINUTES:

The following points were discussed in the meeting:

1. The students raised the complaint that number of dustbins on the campus is not sufficient and requested to increase the number of dustbins.
2. The malfunctioning of fan in room no. 105 and tube light in room no. 305 of Girls Hostel.
3. The low performance of AC in lab II was registered.

Committee members:

Sl. No	NAME OF THE FACULTY	DEPARTMENT
1.	Dr. A. Ponnumsamay	Principal
2.	Dr. P.Manjula Suresh	HOD , English & Dean, Languages
3.	Dr. A. Mohanasundaram	Dean, Commerce
4.	Mrs. S. Kavunthi	HOD, Maths CA
5.	Mr. M. Chandra Kumar	HOD, Computer Applications
6.	Ms. B. Chithra	HOD, Computer Technology
7.	Mrs. P. Chinna Sahaya Rani	Assistant Professor, Commerce with CA
8.	Mr. I. Santhosh	Administrative officer
9.	Mr. V. Chellam	Estate Manager



[Signature]
Principal



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NO: SGRC/2016/04

Date: 16.12.2016

The meeting of Student Grievance Redressal Committee was held on 16.12.2016 at 2:00 p.m. with the members of the committee at Apex Seminar Hall.

AGENDA:

1. Request for advanced equipments in the GYM
2. Repair and maintenance

MINUTES:

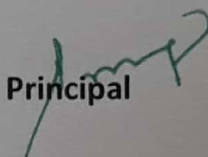
1. Some of the students asked for an increase in advanced equipments in the Gym through the Physical Director.
2. The defective tube lights in room no. 108 and 109 of II BCA and III BCA Department were registered.
3. The complaint of power fluctuation in lab III was registered.
4. The defective fan in room no. 904 of Boy's Hostel wing II was mentioned in the meeting.
5. The light problem in lab II was discussed.



Committee members:

Sl. No	NAME OF THE FACULTY	DEPARTMENT
1.	Dr. A. Ponnusamy	Principal
2.	Dr. P.Manjula Suresh	HOD , English & Dean, Languages
3.	Dr. A. Mohanasundaram	Dean, Commerce
4.	Mrs. S. Kavunthi	HOD, Maths CA
5.	Mr. M. Chandra Kumar	HOD, Computer Applications
6.	Ms. B. Chithra	HOD, omputer Technology
7.	Mrs. P. Chinna Sahaya Rani	Assistant Professor, Commerce with CA
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NO. SGRC/2017/05

Date: 10.01.2017

The meeting of Student Grievance Redressal committee was held on 10. 01. 2017 at 02:00 p.m. with the members of the committee at Apex Seminar Hall.

AGENDA:

1. Request for fixing of Cricket – Nets
2. Repairs and maintenance work

MINUTES:


1. Students complained about the shrubs and dry grass and also the added necessity of fixing net around cricket pitch.
2. The power failure in ground floor Girl's Hostel wing I was pointed out in the meeting.
3. The non-performing fan and light in room no.201 and 203 of Girl's Hostel wing I were marked.
4. The electric shock problem in room no. 205 of Girl's Hostel wing I was mentioned.
5. The complaint of malfunctioning water heater and switch box in girl's hostel wing II was registered.



Committee members:

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1.	Dr. A. Ponnusamy	Principal
2.	Dr. P.Manjula Suresh	HOD , English & Dean, Languages
3.	Dr. A. Mohanasundaram	Dean, Commerce
4.	Mrs. S. Kavunthi	HOD, Maths CA
5.	Mr. M. Chandra Kumar	HOD, Computer Applications
6.	Ms. B. Chithra	HOD, Computer Technology
7.	Mrs. P. Chinna Sahaya Rani	Assistant Professor, Commerce with CA
8.	Mr. I. Santhosh	Administrative Officer
9.	Mr. V. Chellam	Estate Manager




Principal

DATE: 16.03.2017

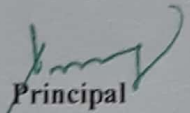
ACTION TAKEN REPORT FOR THE YEAR 2016 – 2017

1. The concerned class tutors forwarded these complaints to the Deans through the HOD's. They forwarded the matter to the principal of the college. The principal requested the Management to provide more number of water doctor
2. The request was taken into consideration by the management and more water doctors, chairs and tables in the canteen area were provided.
3. The two fans were serviced and they are working in good condition.
4. The two ACs were serviced and they worked with maximum output.
5. Both the switch boards were serviced and replaced with new switches.
6. The complaint was brought to the knowledge of Principal through the Student's Grievance Redressal Committee. The principal allotted the break time in two batches:
 - 9:40 am to 10:10 am for first year UG & PG.
 - 10:30 am to 11:00 am for the rest of the students.
7. This suggestion was brought to the knowledge of the Principal through HOD, Dean and Student Grievance Redressal Committee. It has been planned that at least two faculty members should be there in every college bus which starts at 1:30 p.m. This will add strength to Anti-Ragging measures.
8. All the fans and lights were serviced and attained maximum efficiency.
9. The complaints had been forwarded to the Principal through proper channel and number of dustbins was increased to at least two dustbins in a floor.
10. Both the fans were serviced immediately.
11. The AC was serviced and it is delivering its maximum cooling.
12. This complaint was taken to the Principal's knowledge after discussing with the Management. The Principal took necessary action, as a result of it, Some of the advanced equipments were added in the Gym.
13. The tube lights were replaced with new ones.
14. The necessary action was taken by the electricians and the problem was sorted out.
15. The fan was replaced with a new one.
16. The defective lights were replaced by new lights.
17. The physical director forwarded the complaint to the management through the principal with the help of the NSS Officer along with the NSS volunteers; the ground was cleaned as per the student requirement. The net around the cricket pitch was fixed.



18. The necessary steps were taken and the problem of power failure was sorted out.
19. The fan was serviced and the tube light was replaced by the new one.
20. The electric shock problem was sorted out immediately.
21. The switch box was replaced by the new switch box and the heater was serviced.




Principal