

Systems and procedures for Maintaining and Utilization Physical, Academic and Supporting Facilities:

4.2.2 LIBRARY RULES

1. The students and staff of the College are members of the College Library.

2. The Library is kept open from 8 a.m. to 5 p.m. on all the working days.

3. Before entering the Library, students shall deposit their personal belongings at the personal property desk. Students shall enter their roll numbers and names in the gate register.

4. Students shall sign in the same before entering the library.

5. Students shall produce their identity cards at the time of issuing books.

6. Chatting and other noisy behavior is strictly prohibited.

7. No book shall be taken out of the library without due entry being made in the issue register.

8. Reference books must be consulted within the library itself. No reference book shall be taken out of the library.

9. Irrespective of due dates, the books borrowed from the library must be returned without fail before issuing the hall ticket during the Even Semester. Transfer certificates/ Conduct certificates will not be given to outgoing student unless they have returned the books borrowed and cleared the dues, if any.

10. Students shall not lend library books issued to them.

11. Students shall not depute other persons to take books on his/her behalf.

12. Using Cellular phones and audio instruments with or without speaker or headphone is strictly prohibited in the library premises.

13. The books and other materials which are being taken out of the library have to be shown to the staff at the entrance counter.

14. The librarian may recall any book from any member at any time and the member shall return the same immediately.

15. Refreshment of any kind shall not be taken anywhere in the library premises.

16. Overdue charges will be applicable for books returned after the due date. Users are not allowed to remove or change the placement of furniture or equipment in the library.

17. Stern action shall be taken against any user who steals or vandalizes library materials/equipment.

18. Disciplinary action shall be taken against users who misbehave or make noise in the library/reading rooms.

19. The Library Management has the right to request such users to leave the place immediately.

20. Each student is entitled to take three books at a time.

21. Students can keep a book for 15 days from the date of issue. At the end of the period it shall be returned to the library.

22. If the students require the books for further reference, they may be reissued to the same person for a further period of 15 days and not more than one such renewal will be allowed. The book should be produced for every renewal to the librarian.

23. The student must check whether the book lent to him/her is in Proper condition and if not, the student must immediately bring the matter to the notice of the librarian. Otherwise the student is responsible for the replacement of the book.

24. Underlining and marking in the library books shall strictly be avoided. If the student fails to return the book on the due date, he/she will be fined 1 rupee for each day of delay.

25. If the book is lost, the student shall replace the book; otherwise he/she has to pay triple of the actual price of the book. The students are required to adopt the policy of surrendering books to clear dues.

COMPUTER LAB:

SNMV College of Arts & Science provides exceptional computer lab services and state-of-the-art computing resources in order to fulfill the academic needs of the student community. The Institution has seven computer labs with high-tech laptops, desktops and Computing systems (Green Environment systems). 536 desktops and 63 laptops are networked through a Local Area Network (LAN). The campus is also Wi-Fi enabled which allows the faculty and students to utilize the labs and department systems for concepts in the curriculum not only for courses related to the Computer Stream, but also for myriad other courses with computer based design and analysis. The computing facilities are continuously upgraded and modernized to keep up with the changing technology. The labs provide one-to-one access to students for a variety of peripherals. Available Servers.

Available Servers

Novell Server Windows 2003 38 SNMV `DIARY 2020 - 21 Windows 2008 Linux VMWare Server Salient Features 20 Mbps Leased Line Internet Service Free internet service for students Hardware and Software support students Secured Firewall Internet Services

LAB REGULATIONS:

Details of the experiments will be issued at the advent of every lab cycle. The students must come prepared for their lab sessions with experiments in the given sequence.

The students must have completed the observation notebook without which they will not be permitted or entertained in the lab.

Every experiment should be completed, verified and evaluated in the particular lab session.

The students will be allowed to attend the next lab session only on submission of records for the previous experiments.

They must maintain 100% attendance for lab sessions. No repetition class will be given for foregone sessions.

Internal assessment will be as per the rules of the University. The students must strictly adhere to the lab dress code of the college.

LABORATORIES:

The spacious state-of-the-art Science laboratories encourage learning in practice. The laboratories are well equipped with modern instruments for molecular and plant tissue culture work and provides need based training to faculty members and regular project training for post graduate and undergraduate students. Industrial visits are a regular activity to enable students to enhance their knowledge.

MEDICAL ASSISTANCE:

The Management of SNMV has given special focus to the health of the students. If any student is sick, the college provides vehicle to take them for treatment in the local hospitals.

TERMS & CONDITIONS FOR SPORTS SCHOLARSHIP

1. Any other concession whether in academic / sports will be granted with the specific approval on a case to case basis by Secretary

2. Students must be a player who has represented the team in district / state within one year from the date of application.

3. Students should maintain the same good sports records during the course of study to avail concession for the subsequent year.

4. The student must be a member of the college team and should be a winner or runner up in at least one zonal or intercollegiate meet. For P.G. admission, Student should have represented University level competition during any one year of the graduation for availing 50% scholarship/ any student representing All India level is entitled for 75% scholarship.

5. For MBA admission, Student will be entitled for maximum 50% scholarship only.

6.100% concession can be availed by International & Extraordinary candidate with the approval of the Secretary.

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SNMV College of Arts & Science Institute of Management (SHRI NEHRU MAHA VIDYALAYA)



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Dr. B. SUBRAMANI, M.Sc, PGDCA, B.Ed., MCA, M.Phil, Ph.D. Principal

14.12.2020

To

DELNET Developing Library Network, J.N.U Campus, Nelson Mandela Road VasantKunj, New Delhi – 110 070.

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Please send your stamped receipt for our accounting purposes and also mention **SNMVCollege of Arts & Science Institute of Management**, our current subscription number and expiry date. Thanking you,

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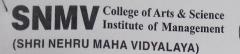
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Dr. B. SUBRAMANI, M.Sc, PGDCA, B.Ed., MCA, M.Phil, Ph.D Principal

07.03.2020

То

INFLIBNET CENTER, An Inter University Center of University Grants Commission, Infocity, Gandhinagar, Gujarat – 382007 India.

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	College of Arts & Science Institute of Management (SHRI NEHRU MAHA VIDYALAYA) War Iwa War Iwa Iwa Iwa Iwa Iwa Iwa Iwa Iwa Iwa Iwa
	Dr. B. SUBRAMANI, M.Sc, PGDCA, B.Ed., MCA, M.Phil, Ph.D Principal
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